



NEW FUND/ORGANIZATION REQUEST FORM

INITIAL DEPOSIT \$ _____

NEW FUND REQUEST NEW ORGANIZATION REQUEST ORIGINATION DATE _____

FUND TITLE (32 CHARACTERS) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

ORGANIZATION TITLE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

TYPE OF FUND /ORG: GIFT RESTRICTED GIFT UNRESTRICTED ENDOWMENT RESTRICTED

AGENCY STUDENT DESIGNATED ENDOWMENT UNRESTRICTED

WILL NEW FUND DEFAULT - IF SO PROVIDE ORGANIZATION # _____

REQUESTING ORGANIZATION _____

PURPOSE OF FUND/ORG (ATTACH DOCUMENTATION) _____

SOURCE OF REVENUE _____

NATURE OF EXPENSES _____

IS THIS REQUEST REPLACING A CURRENT FUND/ORG YES NO IF SO PLEASE PROVIDE NUMBER _____

REASON FOR NEW FUND/ORG _____

PLEASE REMEMBER TO CREATE A BUDGET WHEN YOU RECEIVE YOUR NEW FUND/ORGANIZATION!

INDIVIDUALS AUTHORIZED TO ACCESS NEW FUND/ORG
PLEASE INDICATE TYPE OF ACCESS - QUERY (Q), POSTING (P), POSTING & QUERY (B) OR NONE (N)

BANNER LOGON USER NAME

BANNER LOGON USER NAME

BANNER LOGON USER NAME

BANNER LOGON USER NAME

BANNER LOGON USER NAME

BANNER LOGON USER NAME

REQUESTED BY

APPROVED BY

NAME, TITLE EXT #

SUPERVISOR

CONTROLLER

FOR ACCOUNTING USE ONLY

FUND NUMBER | | | | | | | | ORGANIZATION NUMBER | | | | | | | | PROGRAM NUMBER | | | | | | | |

DEFAULT FUND # | | | | | | | | DEFAULT ORGANIZATION # | | | | | | | | DEFAULT PROGRAM # | | | | | | | |

TYPE OF INCOME : RELATED POTENTIALLY UNRELATED